

DRAFT
Memorandum of Cooperation

Referred to as 'MoC' hereafter

between

Institution Name

Address

and

Environmental Management Centre

Referred to as 'EMC' hereafter

Office premises at
A/25, Royal Industrial Estate
Naigoan X Road
Wadala
Mumbai 400031

and

Griffith University

Referred to as 'GU' hereafter

170 Kessels Road
Nathan QLD 4111
Australia

for

**Capacity Building Program for Students/ Professionals on
Waste to Resource Management
2015-16**

Signed on

_____ 2015

Signed on behalf of institution

Executive Head of the institution- Name and address

Signed on behalf of EMC LLP

Dr. Prasad Modak, Executive President

Signed on behalf of GU

Dr. Sunil Herat

Executed on _____

1. Partner Institution

Brief description of the institution and its experience in the waste management sector.

2. Environmental Management Centre LLP

Environmental Management Centre LLP (EMC LLP) was established by Dr. Prasad Modak in 1996. EMC is a strategic consulting company focusing on practicing sustainability. EMC works closely with Government, Business Organizations and Communities in India as well as abroad.

EMC has been heavily involved in the waste management sector and has made a number of contributions in the recent past. Some of the projects completed include business models in solid waste management in India for IGES/ADB, development of online web portal – 3RKH2, analytical tools such as SimWaste and preparation of Integrated Solid Waste Management for Pune supported by UNEP IETC. EMC supported creation of International Partnership for Expanding Waste Management Services of Local Authorities (IPLA) and has contributed to the 3R forum of UNCRD. Some of the major publications in the Waste sector include chapter in UNEP's Green Economy report, Shanghai Manual and a chapter in Global Waste Management Outlook (GWMO), published by UNEP IETC and ISWA.

Most assignments carried out by EMC have been unique, path-breaking and inspiring others to follow. Training and Knowledge Management have always been EMC's forte. Over past several years, EMC has developed innovative learning and skill development programs to address capacity development needs in the frontier areas of environmental management. Visit www.emcentre.com to know more about EMC.

3. Griffith University

Griffith University (GU) is one of Australia's most innovative and dynamic public universities located in the Brisbane-Gold Coast corridor. Griffith University offers degree programs in number of engineering disciplines including environmental engineering which teaches how to develop innovative strategies and technologies for a sustainable future through a strong interdisciplinary focus on formulating solutions to environmental problems. Griffith leads the field in environmental and sustainable practices.

Griffith University's (GU) waste management program has been highly regarded by the United Nations and other international agencies. GU is the Regional Focal Point in the South Pacific of the UN Solving the E-waste Problem (StEP) initiative. It is also the Sub-Regional Secretariat for Australia and New Zealand of the United Nations International Partnership for Expanding Waste Management Services in Local Authorities (IPLA) and a member of the United Nations Subsidiary Expert Group (SEG) of Regional 3R Forum for Asia advising on E-waste. GU is also an advisor on e-waste to Pacific hazardous waste management, an EU grant managed by the South Pacific Regional Environment Programme (SPREP). Visit <http://www.griffith.edu.au> to know more about GU.

4. Purpose for the MoC

(Institution's Name) is interested to organize workshops/short term courses/programs under the GU- EMC LLP Capacity Building Program on Waste to Resource Management supported by Australia India Council (AIC) in 2015-16. This Memorandum of Cooperation (MoC) describes the scope and role to be played by institution name, EMC and GU in this regard and various obligations therein.

5. Period of the MoC – The MoC will be valid for a minimum of 1 year on signing and extendable on mutual consent

6. Roles and Responsibilities

- a. **Contributing to the Toolkit:** **The institution** will contribute to the development of the toolkit and will provide comments wherever required. The contributions will be made at www.integratedwasteresources.net
- b. **Toolkit:** The toolkit when finalized will be made available to the institution at no cost by EMC and GU.
- c. **Acknowledgement:** The institutions name will be acknowledged in the Toolkit as partner or contributor.
- d. **Distribution of Toolkit:** The institution will acknowledge EMC and GU in making use of the Toolkit in print or soft copy forms. The toolkit will not be distributed commercially. The toolkit will be a repository of resources. The faculty will use the material and supplement with their own content based on the participant profile and duration of the course. The entire toolkit will not be distributed as such to the participants and will reside with the partner institution.
- e. **Conduct of the Course:** **The institution** will organize **at least one course** based on the final toolkit design and using the materials as provided in the toolkit. The course will be organized at Institutions' own costs. **The institution** can charge a training fee for the participants and seek external sponsorships to cover their costs. **The institution** may follow their own guidelines in such a situation. The principle of charging will be to cover direct costs as overheads to a possible minimum.
- f. **Feedback:** The institution will be responsible for providing feedback of the participants in the form of consolidated comments or a short report and recommend changes/improvements in the toolkit content as required.
- g. **Inputs from EMC and GU:** **The institution** may invite EMC or GU officials as experts for the workshop/short term course/program. In such a case, the institution will bear the expenses of travel and other logistics. An honorarium will be provided to the expert/s, according to **the institution's** regulations.

7. Termination

In so far as the termination does not interfere with any activities in progress, either Party may terminate this MoC by giving 1 (one) months written notice.

IN WITNESS HEREOF, the Parties through their duly authorized representatives, hereby agree to the provisions of this MoC, drawn up in two originals.

Institution Representative

Name

Designation

Full Name of Institution

Date:

Place:

Dr. Prasad Modak

Executive President

Environmental Management

Centre LLP

Date:

Place:

Dr Sunil Herat

Senior Lecturer in Environmental
Engineering (Waste Management)

Griffith School of Engineering,
Griffith University, Nathan

Campus

Queensland 4111, Australia

Date:

Place: